

# KING'S OAK PRIMARY SCHOOL



## EXCLUSION POLICY

**2017/2018**

Signed by Chair of Governors: *Paul Davies*

Dated: September 2017

Signed by Head teacher:

*A. J. England*

Dated: September 2017

# King's Oak Primary School

## EXCLUSION POLICY

### Philosophy

We believe that exclusion of a pupil from school is a serious matter and that it is a final step only to be taken if all other strategies have failed. We cannot imagine that exclusion would take place for any reason other than extreme aggression or disruption that leads to concern for the safety and well being of pupils and or staff. The governors are aware that well-being covers the educational as well as the emotional and physical welfare of children witnessing and affected by such extreme behaviour.

### Policy

In the case of a pupil exclusion the school follows the procedure as outlined in Bedford Borough Council's Circular.

The behaviour policy clearly sets out the code of conduct expected of all pupils. All staff are in agreement with this policy and implement it consistently so that pupils understand what is expected of them and know the boundaries for behaviour. Through this approach King's Oak Primary aims to

- promote self discipline
- a respect for authority
- an understanding of the rewards of good behaviour and the consequences of poor behaviour

The Behaviour policy will always be applied. Sometimes as a last resort, after support has failed or as a result of a one off severe incident, exclusion may need to be considered. If teaching and learning is severely impacted we may need to apply a fixed term exclusion.

Serious incidents such as violent or aggressive behaviour e.g. assault, possession of weapons or drugs may result in a permanent exclusion.

Any exclusion is always authorised by the Headteacher, in her absence the Deputy will contact the Headteacher to seek authorisation and then follow the necessary procedures to implement it.

## **Procedures for exclusion**

- The school will ensure good working relationships with parents/ carers of pupils who have been excluded.
- The school will ensure procedures are in place to reinstate excluded pupils as soon as possible.
- King's Oak Primary will provide educational work for pupils who have been excluded on a fixed term exclusion.
- The Headteacher reserves the right to move straight to a permanent exclusion if the actions of a pupil endanger the safeguarding of themselves, other pupils, school staff and property.
- The Headteacher reserves the right to vary the length of an exclusion dependant upon the age or stage of a pupil in line with the related procedures.
- The Headteacher reserves the right to vary the length of an exclusion dependant on the severity or frequency of an offence.

## **Responsibilities**

- The Governing board will ensure funding is in place to support this policy and ensure it is made available to parents and carers.
- The Governing board retains responsibility for the effective implementation, monitoring and evaluation of this policy.
- The Headteacher holds the authority to make the decision to exclude. When making the decision the Headteacher will:
  - undertake a thorough investigation into any alleged incident by considering all available evidence
  - keep a written record of all the stages of the investigation and any signed witness statements
  - investigate whether the incident involves any breach of the school's equal opportunities policy or involves any racial or homophobic prejudice.
  - Consult with the relevant people
  - Consider alternatives to exclusion
  - Decide on the length of exclusion
  - Inform parents/ carers and the relevant authorities immediately
  - During the period of exclusion the school will continue to provide education for the pupil and plan for reinstatement once the exclusion period has ended.

## **A pupil may be permanently excluded if:**

- All other strategies have failed.
- The offence was a serious one off offence such as:
  - Serious actual or threatened violence against a pupil or member of staff
  - Sexual abuse or assault
  - Supplying or possessing an illegal drug
  - Carrying an offensive weapon
  - Any other serious offence

Please read in conjunction with the Equal Opportunities policy.